

# Scrapbooks

## PURPOSE:

To provide ***pictorial*** and written documentation of events within a congregation's history since the previous MWLTC Convention.

Questions? Contact us and we'll connect you with the Event Coordinator.

## PROCESS

Each participant / team (or church coordinator) will:

- Be certain that students are registered for this event by the registration deadline. (This also means "registered as teams" if working as a team.) (The church coordinator can help with this.)
- Deliver projects to the Scrapbook area on Friday afternoon of the convention. Refer to the convention schedule for times. Please do not just drop them off. Make sure someone is there to check them in. Pick up entries 4:30–6:00 p.m. on Saturday of the convention.
- Be certain that at least one adult volunteer evaluator is provided per team from a congregation. (The church coordinator will do this.)

The Event Coordinator will:

- Assume responsibility for the MWLTC Scrapbook Event and be certain the display area is adequate.
- Be available to receive entries on Friday afternoon of the convention, in the Scrapbook Display area. Refer to the convention schedule for times.
- Conduct an evaluators meeting before projects are evaluated.
- Organize entries for evaluation & display.
- Report results and deliver critique sheets to the Awards Committee.

## GUIDELINES

Participant Eligibility

- *Grade Levels:* There are two grade levels: Grades 3-6 and Grades 7-12. The scrapbook project will be evaluated ***based on the grade level of the oldest participant.*** (See awards section below.)
- *Team & Individual Projects:* A scrapbook project may be submitted from a team or an individual participant. No participant may work on more than one scrapbook project. Teams may be made up of participants from multiple grade levels, but the project will be evaluated based on the grade level of the oldest student.

Scrapbook Size & Length Requirements

- *Size:* When closed, scrapbooks shall be no smaller than 8.5 x 11 inches and no larger than 13 x 16 inches.
- *Pages:* For Grades 3-6, the scrapbook must contain a minimum of 4 pages

(front and back) for a total of 8 pages. For Grades 7-12, it must contain a minimum of 6 pages (front and back) for a total of 12. Each page should have a protective cover or sleeve.

#### Content & Page Descriptions

- *Cover:* Cover decoration is not required and will not be evaluated.
- *Journaling:* Pages must include journaling, which describes who, what, when, and where. Journaling must be as neat as possible. Handwritten journaling is preferred because it adds a personal touch, but typed is acceptable.
- *Historical Significance:* In order for scrapbook to have historical significance, names and locations of events need to be included. For example, with a picture of a camp, the names of the campers and where the camp was held is important. Years from now, no one will remember. The focus should be the event (what took place, why you were doing what you were doing, what benefits did you or others receive, etc...).
- *Content:* As a suggestion, scrapbooks should show service projects, outreach opportunities, edification activities, ability to work together, etc. Activities should be well documented and describe the events and participants.
- *Order:* Use chronological order. Be creative, neat, imaginative, and organized.
- *Theme:* Scrapbooks do not have a theme like other events. The goal is to have a history of events for your church throughout the year.
- *Materials:* Glitter must NOT be used, as it is against hotel policy.

EVALUATION CRITERIA: (Below)

# SCRAPBOOK

## Instructions for Evaluators

1. Place bar code label or write student info.
2. Mark appropriate boxes for each criteria.
3. Write additional comments.

Participant Name(s):

Grade Level (circle one): 3rd-6th 7th-12th

Congregation:

Event Coordinator's award: **Gold** **Silver** **Bronze**

	Exemplary	Competent	Developing
<b>Content</b>	<input type="checkbox"/> This Scrapbook does an exceptional job of presenting a historical record of the fellowship and ministry activities of this team and their congregation <input type="checkbox"/> Events depicted in this scrapbook are clearly understood even by someone unrelated to the events <input type="checkbox"/> Captions and Journaling clearly describe each photo/event, drawing the viewer into the event depicted. <input type="checkbox"/> Wide variety of the congregation's fellowship and ministry activities is displayed. <input type="checkbox"/> The organization of the book as a whole shows evidence of ample planning and thought.	<input type="checkbox"/> This scrapbook somewhat presents a historical record of the fellowship and ministry activities of this team and their congregation <input type="checkbox"/> Events depicted in this scrapbook are somewhat clear to viewers not related to the events <input type="checkbox"/> Captions and journaling somewhat describe each photo/event <input type="checkbox"/> Good variety of the congregation's fellowship and ministry activities is displayed. <input type="checkbox"/> The organization of the book as a whole shows evidence of some planning and thought.	<input type="checkbox"/> This scrapbook could more adequately present a historical record of the fellowship and ministry activities of this team and their congregation <input type="checkbox"/> Events depicted in this scrapbook are somewhat hard to understand for viewers unrelated to the events <input type="checkbox"/> Captions and journaling could more adequately describe each photo/event <input type="checkbox"/> Minimal variety of the congregation's fellowship and ministry activities is displayed. <input type="checkbox"/> More attention is needed on the organization of the book as a whole.
<b>Design and Creativity</b>	<input type="checkbox"/> Space, shapes, texture and colors add to the design of this scrapbook, making it pleasing to the eye. <input type="checkbox"/> Pages are very original/imaginative and draw the viewer into the book; the pages are truly a piece of art	<input type="checkbox"/> Space, shapes, texture and colors somewhat add to the design of this scrapbook. <input type="checkbox"/> Most pages are somewhat original/imaginative; pages could have used more detail/embellishment.	<input type="checkbox"/> Space, shapes, texture and colors could be used more to enhance the design of this scrapbook. <input type="checkbox"/> Pages are not particularly original/imaginative; pages are relatively simple (need more detail/embellishment).
<b>Craftsmanship</b>	<input type="checkbox"/> This scrapbook is neatly done and shows great care in its assembly <input type="checkbox"/> All writing was neat and clear. <input type="checkbox"/> Most photos were composed well and are in focus	<input type="checkbox"/> This scrapbook is somewhat neat and shows moderate care in its assembly <input type="checkbox"/> Most writing was neat and clear. <input type="checkbox"/> Some photos were composed well and are in focus	<input type="checkbox"/> This scrapbook could use additional care in its neatness and assembly <input type="checkbox"/> Attention is needed to make the writing more neat and clear. <input type="checkbox"/> Additional care is needed in photo composition and focus
<b>Language and Conventions</b>	<input type="checkbox"/> Spelling, punctuation and grammar are used with a high degree of accuracy.	<input type="checkbox"/> Spelling, punctuation and grammar are used with age appropriate accuracy.	<input type="checkbox"/> Attention is needed on spelling, punctuation, and grammar.
<b>Standard Requirements</b>	<input type="checkbox"/> Names, grades, and congregation are recorded properly on cover sheet. <input type="checkbox"/> Entry is within size requirements of 8.5 x 11 to 13x16 when closed <input type="checkbox"/> Met minimum number of pages (8 for 3rd-6th grades; 12 for 7th-12th grades). <input type="checkbox"/> Used protective page covers.		<input type="checkbox"/> Names, grades, and congregation are not recorded properly on cover sheet. <input type="checkbox"/> Entry is smaller than 8.5x11 or larger than 13x16 when closed. <input type="checkbox"/> Did not meet minimum number of pages (8 for 3rd-6th grades; 12 for 7th-12th grades). <input type="checkbox"/> Did not use protective page covers.

Evaluator's comments:

Please help us improve this rubric each year by submitting Feedback on the website within 30 days of the end of the convention.